

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, November 20, 2013 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Vice Chairman Besselman called the meeting to order at 2:11 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
Dottie Belletto	Absent
Brandon Berger	Present
James Besselman	Present
Robert Bray	Present
Klara B. Cvitanovich	Absent
Alfred L. Groos	Absent
Don Hubbard	Present
Edward D. Markle	Present
Melvin J. Rodrigue	Absent
Frank Quinn	Present

The total number present at roll call was eight (8).

Vice Chairman Besselman requested a motion to approve the NOPFMI Board Meeting Minutes of October 23, 2013. Treasurer Berger moved approval, seconded by Director Banks. **Motion approved** with no additions, corrections, deletions or changes noted.

Director Belletto entered the meeting at 2:12 p.m.

Director Banks moved approval for the renewal of the Health and Dental Insurance. Director Hubbard seconded the motion. **Motion approved.**

Director Quinn moved approval of the partnership agreement with International Association of Exhibitions and Events (IAEE). Motion seconded by Commissioner Amato. **Motion approved.**

Director Quinn moved approval of the partnership agreement with Professional Convention Management Association (PCMA). Motion seconded by Commissioner Amato. **Motion approved.**

Treasurer Berger moved approval of the contract with ADP, Inc. for payroll processing, and Human Resources applications. Motion seconded by Commissioner Belletto. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Vice Chairman Besselman asked for a motion to adjourn. Director Quinn moved adjournment, seconded by Treasurer Berger. **Motion approved** and the meeting adjourned at 2:20 p.m.

Chairman Rodrigue entered the meeting at 2:20 p.m.

ATTEST: _____
BRANDON BERGER, TREASURER

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, November 20, 2013 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:21 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
Dottie Belletto	Present
Brandon Berger	Present
James Besselman	Present
Robert Bray	Present
Klara B. Cvitanovich	Absent
Alfred L. Groos	Absent
Don Hubbard	Present
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Frank Quinn	Present

The total number present at roll call was ten (10).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of October 23, 2013. Treasurer Berger moved approval, seconded by Commissioner Amato. **Motion approved** with no additions, corrections, deletions or changes noted.

Commissioner Banks moved approval for the renewal of the Flood Insurance. Vice President Besselman seconded the motion. **Motion approved.**

Commissioner Banks moved approval for the renewal of the Workers Compensation Insurance. Treasurer Berger seconded the motion. **Motion approved.**

Commissioner Banks moved approval for the renewal of the Public Officials Liability Insurance. Commissioner Quinn seconded the motion. **Motion approved.**

Vice President Besselman moved approval of the 2014 Operating & Non-Operating Budgets, Debt Services & Taxes Budget and Current Year Projects Budget. Commissioner Quinn seconded the motion. **Motion approved.**

Commissioner Besselman moved approval of the contract with Meyer Engineers, LTD for the Architecture & Engineering Service for Food & Beverage Bulk Storage. Motion seconded by Treasurer Berger. **Motion approved.**

Treasurer Berger moved approval of the contract with StageRight Corporation for seating riser system. Motion seconded by Vice President Besselman. **Motion approved.**

Vice President Besselman moved approval of the contract with Alack Refrigeration Co., Inc. for food service equipment. Motion seconded by Treasurer Berger. **Motion approved.**

Vice President Besselman moved approval of the contract with Grainger Industrial Supply for food service equipment. Motion seconded by Treasurer Berger. **Motion approved.**

Commissioner Amato moved approval of the Ratification of Contracts for October 2013. Motion seconded by Treasurer Berger. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the September 2013 Financial Statements, and the 2009-2013 Tax Collections.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Commissioner Amato moved adjournment, seconded by Vice President Besselman. **Motion approved** and the meeting adjourned at 2:36 p.m.

ATTEST: _____
BRANDON BERGER, TREASURER

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